

ADD-ON SERVICE

# 1099 Filing

Contractor Forms, Done Right

Pricing included with  
your quote  
Add-on service

*Paying contractors? We track who needs a 1099, then prepare and file them correctly and on time.*

## Who It's For

- Businesses that pay independent contractors or freelancers.
- Owners who aren't sure who needs a 1099.
- Anyone scrambling for W-9s every January.

## Questions This Helps You Answer

- “ Which of my vendors need a 1099?
- “ Do I have a W-9 on file for each one?
- “ When are the forms due?

## What's Included

- ✓ **Year-Round Tracking** – We flag contractors who may meet the IRS reporting threshold as payments happen.
- ✓ **W-9 Collection** – We help you request the forms you need.
- ✓ **1099 Preparation** – Accurate 1099-NEC (and 1099-MISC, if needed) forms.
- ✓ **Filing with the IRS** – By the January 31 deadline for 1099-NEC.
- ✓ **Recipient Copies** – Delivered to your contractors on time.
- ✓ **State Filings** – Where your state requires them.

## Why It Matters

Missing or late 1099s can lead to IRS penalties. Tracking contractors all year means no January scramble.

## Works With Your Package

Available with Bookkeeping Basic, Core or Plus. We already know your books, so nothing gets lost between your bookkeeping and your filings.

**Pricing** – Pricing is included with your quote. Usually priced per form.