

ADD-ON SERVICE

Payroll Processing

Payday, Handled

Pricing included with
your quote
Add-on service

Payday stressing you out? We run payroll accurately and on time, so your team gets paid and you stay compliant.

Who It's For

- Businesses with employees who want payroll off their plate.
- Owners who've missed a deadline or worry they might.
- Growing teams adding their first or next hire.

Questions This Helps You Answer

- “ Did everyone get paid the right amount?
- “ Are my payroll taxes paid on time?
- “ What does a new hire really cost me?

What's Included

- ✓ **Payroll Runs** – On your schedule: weekly, every two weeks, twice a month or monthly.
- ✓ **Direct Deposit and Pay Stubs** – Your team gets paid and gets their records.
- ✓ **Payroll Tax Deposits and Filings** – Federal and state payroll taxes handled through your payroll system.
- ✓ **New Hire Setup** – Add employees and their withholding information.
- ✓ **Payroll Entries in QuickBooks** – Every payroll recorded in your books.
- ✓ **Questions Answered** – Weekday support from someone who knows your payroll.

Why It Matters

Payroll mistakes are expensive and hard on morale. Late tax deposits bring penalties, and a missed paycheck costs trust. Getting it right every time protects both your business and your team.

Works With Your Package

Available with Bookkeeping Basic, Core or Plus. We already know your books, so nothing gets lost between your bookkeeping and your filings.

Pricing – Pricing is included with your quote. We'll confirm the price after we know your number of employees and pay schedule.

Questions about your quote?

Call or email anytime. You'll hear back from Lorelei directly.

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